

## **Responsibilities of Newbury BID Board Members**

The Board Member roles are voluntary. Board Members are advocates of the BID process and the proposals of the Newbury BID as laid out in the Business Plan and for the 5-year term of the BID.

### **Purpose of the BID Board:**

- To receive updates from the BID Directors and CEO in order to be able to report back to the sector represented.
- To provide feedback to the Directors and CEO on issues arising from the sector represented.
- Proactively comment and participate in the operational delivery of the Business Plan, specifically, but not limited to, the marketing plan and key operational projects.
- To proactively promote the next BID term.
- To manage the renewal ballot at the end of each 5-year term.
- To be a positive ambassador for the BID.

### **Meeting arrangements and frequency**

Newbury BID Board will meet 6 times per annum throughout the year at bi-monthly intervals and usually during normal daytime working hours. It is expected that by committing to be a Board Member, each person will endeavour to attend every meeting to enable information and feedback to be passed on efficiently and quickly. Board Members who regularly miss meetings or who are found to bring the BID into disrepute will be asked to stand down by the directors.

### **Preferred Attributes of a Board Member**

- Ideally the Board Members will be a positive influence at Board meetings, communicate well with fellow Board members and act as ambassadors for the company and the BID area when any such opportunities arise.
- Experience of working in partnership is desirable but not essential as is knowledge of Newbury's BID area and the businesses and issues within it.
- Able to attend daytime but also evening meetings.
- Able to represent their sector and geographical area in a fair and accurate manner.
- Able to represent the BID at key BID events and forums throughout the year and take on additional responsibilities at these events where required.