

THESE MINUTES ARE DRAFT UNTIL APPROVED BY THE BOARD AT ITS NEXT MEETING

A Meeting of the Newbury BID Board Meeting Was held on Thursday 24th March 2016

Attendance:

Russell Downing, Scott Waters, Nigel Morrison, Chris Davies, Graeme Leech, Lindsey Finch, Jamie Allan, Alison Bird, Ross Drake, Andy Murrill, Hugh Peacocke

1. Welcome

The Chairman welcomed all to the meeting.

2. Apologies

Apologies for inability to attend the meeting were submitted on behalf of: Andy Day, David Pickett, Fiona Crooks-Smith, Rupert Reeves

3. A.O.B:

i) Youth Employment – Lindsey Finch

4. Minutes

Scott Waters proposed that the Minutes of the meeting of the Board held on 20th January 2016 be approved as a true and correct record; Jamie Allen seconded the minutes.

The minutes were approved as a true and correct record and signed by the Chairman.

5. Correspondence

None received

6. Managing Director's Report

The Board considered the report of the Managing Director, which covered a number of areas of activity. A summary of these activities is set out below.

Russell Downing reported on:

(i) BID Data base – this had now been cross matched with the latest council data and verified by a walk of the BID area.



- (ii) Business Visits these had started in ernest, based around the offices to start with feedback had been very positive with a number not realising what the BID was behind and the work carried out.
- (iii) Meet the Board the last meeting had seen a very good turn out withalot of new faces and provided a great networking environment for the board to interact with the stakeholders.
- (iv) VIC/Visit Newbury process had begun to ensure that the service from the BID to provide the Visit Newbury website would remain un-interrupted due to the closure of the VIC. Initial talks had included the Town council possibly making a contribution to the running cost.
- (v) CCTV Negotiations are progressing to find a solution to retain a number of CCTV cameras covering the Town Centre. We are currently waiting for a final quote from BT for the transfer of lines.
- (vi) Wardens Russell downing to present a proposal to the 5 parish councils for tretention of the warden service in some capacity. This requires further exploration and Russell Downing will report back to the group at the next board meeting.

Russell Downing reported that along side the delivery of the projects and normal activity the team would also be working on the renewal programme ahead of the ballot in late autumn.

RESOLVED: That the report be approved.

7. Finance

Russell Downing presented the latest balance sheet and budget having been prepared by Ross Brooke. Russell Downing explained the need to manage the cash flow carefully towards the end of the financial year as has been done ion the past 3 years. Russell Downing presented the provisional year 5 budget for the board to consider.

RESOLVED: The update & review was accepted by the board

8. Project Up-date

8.1 Spreading the word

Russell Downing updated the group with a number of reports covering social media, Visit Newbury and the more traditional marketing via the radio and print.

8.2. Getting Out & About

Russell Downing updated the group on the work of the rangers, a number of drug paraphanalia clean ups had taken place along with the normal patrolling and uinteraction wth businesses and members of the public.



8.3. Attractive Town Centre

Russell Downing commented that the bunting would be back in place earlier this year.

8.4. Business Support & Income

Russell Downing informed the board that work carried out on this project, commercial revenue had slowed over the last quarter but there were signes it was starting to pick back up as the better weather was starting to come.

RESOLVED: That the report be accepted by the Board

9. K.P.I's

Russell Downing presented the footfall figures and vacant unit report. Footfall was showing a drop off from this time last year, while at this stage there didn't seem to be any patern emerging some analasys was toi be carried out on the reduced/stopped bus services to see if this was impacting the figures.

RESOLVED: That the report be accepted by the Board

10. BID II

Russell Downing reported that we were on track and progressing slightly ahead of where we thought we would be at this time.

RESOLVED: That the report be accepted by the Board

A.O.B

Lindsey Finch – Youth employement, a request was made to the board for information to be circulated about opertunities for employment for young people struggling to find employment due to a number of circumstances.

RESOLVED: the information will be circulated in the newsletter

Next meeting: 19th May 2016