

**THESE MINUTES ARE DRAFT UNTIL APPROVED BY THE BOARD AT ITS NEXT MEETING**

**A Meeting of the Newbury BID Christmas & Events Group was held on Monday  
6<sup>th</sup> July 2015**

**Attendance:**

Andy Murrill (AM), Nigel Morrison (NM), Russell Downing (RD), Martin Dunscomb (MD), Peta Stoddard-Compton (PSC), Carolyn Taylor (CT), Allison Bird (AB), Fiona Crooke Smith (FCS)

**1. Welcome**

All were welcomed and introduced. This was MD first meeting as the new Communications director.

**2. Apologies**

Apologies for inability to attend the meeting were submitted on behalf of: Caroline Edmunds.

**3. A.O.B:**

None.

**4. Minutes of previous meeting**

The minutes of the previous meeting were accepted as a true record of the meeting, proposed by NM and seconded by FCS.

**5. Christmas**

**5.1 Christmas Market**

RD updated the group with the latest position regarding the proposed Christmas Village, and the recent communication with NTC. Both RD and the chosen contractor had presented to NTC full council meeting, unfortunately the briefing document had not been circulated until the afternoon of the meeting, as such council felt they were not in a position to confirm support and use of the park, but would have decision following the council meeting that evening (6<sup>th</sup> July 2015)

**5.2 Late night shopping**

A discussion took place around the late night shopping event, RD updated the group on the progress.

**RESOLVED: That the updates be noted.**

**6. Review of key events**

RD updated the group on the recent Food & craft Fair and opening events of NewburyFest and particularly Newbury Carnival.

**RESOLVED: That the update be noted**

**7. Footfall**

Rd presented the latest footfall report, a discussion took place regarding the figures and best ways to analyse them.

**RESOLVED: That the update be noted**

**9 Road Closures**

All in place, as before.

**RESOLVED: That the update be noted**

**10. A.O.B**

None to report

**Next meeting:** Monday 3<sup>rd</sup> August 2015