

**THESE MINUTES ARE DRAFT UNTIL APPROVED BY THE BOARD AT ITS NEXT MEETING**

**A Meeting of the Newbury BID Christmas & Events Group was held on Monday  
1<sup>st</sup> June 2015**

**Attendance:**

Suzanne Young (SY), Nigel Morrisson (NM), David Pickett (DP), Ross Drake (RD\*)  
Fiona Crooksmith (FC), Lionel Zeffertt (LZ), Emma Herriots (EH).

**1. Welcome**

All were welcomed and introduced. This was EH's first meeting, from Camp Hopson/Morley Group.

**2. Apologies**

Apologies for inability to attend the meeting were submitted on behalf of:  
Russell Downing (RD) and Caroline Edmunds (CE), both in a meeting with potential Christmas Festival organiser and NTC, and hoping to join later.

**3. A.O.B:**

None.

**4. Minutes of previous meeting**

Due to SY's leave the minutes had not been circulated or checked on the BID website. DP gave a summary of them. Attendees were asked to check the website if they have not received them.

**5. Christmas 5.1 Christmas Market**

The proposal by Icthus has been accepted by the BID Board and permission to use Victoria Park is now being sought from NTC.

RD joined the meeting to update all that Granville Taylor and Caroline Edmunds are quite happy with the Icthus proposal and the references he has provided.

The proposal includes traders around the bandstand, food traders near the pond; fair rides; a daily 6pm dancing fountains to music show; possible dry ski slopes, zorbing, polar express; access plans; set up and break down; 1 point of contact for site management at all times; the area to be fenced off as a safe compound; traders to off load and use trolleys so not on-site parking at all; SIA trained security; cctv throughout the period; aiming for 60 traders, not food biased, many of whom Icthus have already worked with.

The event would possibly run from Thursday 26<sup>th</sup> November- Sunday 20<sup>th</sup> December; Mon-Fri 12pm-7pm; Sat-Sun, 12pm-8pm.

Icthus and RD now need to present at the next Town Council meeting on 29<sup>th</sup> June. Attendees were invited to attend.

If permission is refused there may an appeal, or there will not be a Christmas Festival at all.

**RESOLVED: i. That the update be noted**

## 5.2 Late night Shopping

A discussion around the agreed one late night on Thursday 17<sup>th</sup> December took place. EH was brought up to date with the history by DP. Agreement that the choir event should be the main event.

**RESOLVED:**

**i That the update be noted**

## 6. Review of key events

**Food & Craft Fair 28<sup>th</sup> June:** the date clashes with many other events so is proving a challenge for the event organiser. 250 traders have been contacted. 15 have booked with several more interested. Encouragingly, there is a huge amount of interest in future events, especially a Halloween event.

**Newbury Fest:** the postcards to 65,000 homes go out via Royal Mail wkc8th June, with the website going live at the same time. SY will be getting posters to send to schools appealing for live musicians/performers, and many have already been contacted. There has been an appeal on Visit Newbury social media and in the NWN. Next week information will be sent to local primary schools requesting inclusion in the school communications.

**RESOLVED: i. That the update be noted**

## 7. Footfall

No report yet available but will be circulated ASAP.

**RESOLVED: That the update be noted**

## 9 Road Closures

All in place, as before.

**RESOLVED: That the update be noted**

**10 Other events**

**A.O.B**

LZ: Vanquis staff can be a nuisance in their approach. These are booked in via BID. SY to speak to them when they are next on site. SY clarified that BID have a contract with PFRA to manage the “Chugger” bookings and if the behaviour breaks the agreed code of conduct then the BID office can and does ask them to leave site immediately.

EH: Informed all of the Camp Hopson in-store 2 day promotion on Thursday 4<sup>th</sup> and Friday 5<sup>th</sup> June.

**RESOLVED: i. That the update be noted**

**Next meeting:** Monday 6<sup>th</sup> July 2015