

Responsibilities of a Newbury BID Board Member

The Board members roles are voluntary and there are up to 13 positions available at any one time. Board members are sought who are and will continue to be advocates of the BID process and the proposals of the Newbury BID as laid out in the Business Plan and for the 5-year term of the BID.

Purpose of the BID Board:

- To receive updates from the BID directors and CEO in order to be able to report back to the sector represented.
- To provide feedback to the directors and CEO on issues arising from the sector represented.
- Proactively comment and participate in the operational delivery of the Business plan, specifically, but not limited to: Marketing plan & key operational projects.
- To proactively promote the next BID term.
- To manage the renewal ballot at the end of each 5-year term.
- To be a positive ambassador of the BID

Meeting arrangements and frequency

Newbury BID Board will meet not less than 4 times per annum throughout the year at quarterly intervals and usually during normal daytime working hours. It is expected that by committing to be a Board member, each person will endeavour to attend every meeting in order to allow information and feedback to be carried out efficiently and quickly. Board members who regularly miss meetings or they are found to bring the BID into disrepute will be asked to stand down by the directors.

Preferred Attributes of a Board Member

- Ideally the Board members will be a positive influence at Board meetings, communicate well with fellow Board members and act as an ambassador for the company and the BID area when any such opportunities arise.
- Experience of working in partnership is desirable but not essential as is knowledge of Newbury's BID area and the businesses and issues within it.
- Able to attend daytime but also evening meetings
- Able to represent the sector in a fair and accurate manner.

Name:.....

Position being accepted: Board Member

Sign:.....

Date:.....